

**North Beach Fire Volunteer Department
(NBVFD)
Hall Rental Contract
Terms and Conditions**

_____ Renter's Initials _____ Date

- Hourly Rate: **\$750.00** up to 4 hours; 4 hours or more (up to 8 hours) **\$1,500.00**
 - **\$750.00** Refundable security deposit, in addition to full contract fee, are due at signing of the agreement (\$750.00 security deposit will be reimbursed if the hall is properly cleaned, in approximately 3-4 weeks. This includes sweeping bathrooms, sweeping the hall, and bagging and removing all trash to the outside green dumpster. Renter is liable for any and all damages that may occur as a result of their event. (This would include any damages above \$750.00).
 - Hall rental includes the use of the ice machine, crystal chandeliers, video screen, projector, and podium. Use of outside vendors/caterers/bartenders is allowed.
 - The commercial kitchen area is available for an additional and **non-refundable** fee of **\$175.00. (Fryers and Convection oven may not be used.)**
1. If the NBVFD is unable to provide the goods and services agreed upon for reasons beyond its control, the NBVFD will return the monies paid.
 2. The NBVFD will assume no responsibility for any claims, losses, or damages to any items of any nature whatsoever left on the premises by the renter or any of its guests as a result of the function.
 3. The person executing this agreement expressly represents that he or she is over twenty-one (21) years of age. The renter may be required to show proof of liability insurance before the function. This is to be determined on an as-need basis per NBVFD.
 4. Flammable substances are not permitted in or about the building and premises of NBVFD. (Candles will be permitted.)
 5. If alcoholic beverages are to be served during the function, all state laws and requirements (including necessary permits) must be met with respect to such service, and any guests may be required to produce proof of minimum age. **Please contact Linda Tayman of the Calvert County Liquor Board at 410-535-1780 or ltayman@davisupton.com to obtain the necessary permits.**
 6. The renter is responsible for cleaning. This includes sweeping bathrooms, sweeping the hall, and bagging all trash. Clean-up must be done at the end of the rental event.
 7. If a renter elects not to clean the hall, or it is determined after inspection that the hall was not cleaned per contract, all of the security deposit will be forfeited.
 8. If the renter cancels this contract within sixty (60) days of the scheduled event, the renter will forfeit 50% of their total rental fee.
 9. All payments here-in must be made by the person administrating the contract.
 10. Full payment, including security deposit, is due at the time of signing of the contract.

Initials:

_____ The total number of expected guests. _____

_____ Yes, I would like to use round tables. (Seats 8-10 people.) _____ Quantity Needed
(28 Available)

_____ No, I do not want round tables.

_____ Yes, I would like to use rectangular tables. (3'x8') _____ Quantity Needed
(40 Available)

_____ No, I do not want rectangular tables.

_____ The renter agrees to clean (bathrooms, kitchenette, and sweep all floors) at the end of
Renter's event. Trash is to be bagged and removed to the outside green dumpster.

I, _____ have read and agree to the terms and conditions regarding the rental
of the facilities at NBVFD. The function is to be held on the following date and time:

_____ Date of the Event

_____ Time of the Event

(Address for Deposit Return)

_____ Security Deposit Fee

_____ Rental Fee

_____ Printed Name of Renter

_____ Contact Number

_____ Signature of Renter

_____ Date

_____ Representative of NBVFD

_____ Date

North Beach Volunteer Fire Department
8536 Bayside Road, Chesapeake Beach, MD 20732
(410) 610-7911
info@bayviewhall.com

ADDENDUM TO HALL RENTAL CONTRACT

The North Beach Volunteer Fire Department is excited to be reopening our hall. Please know that we have missed having you as our guests.

We will be following all health department and CDC guidelines to keep you, your guests, and our members safe. We have some new COVID-19 Rules and Guidelines we will need you to follow.

- 1) The total number of persons permitted in the building cannot exceed 50% of the maximum occupancy or no more than 138 persons at a time. This includes all caterers, servers, bartenders, waiters, cooks, deejays, and guests.
- 2) All guests are strongly encouraged by the CDC and the State of Maryland guidelines to wear a mask covering their face and nose upon entering and while inside.
- 3) Sanitize hands upon entering and exiting the building. Wash hands and/or sanitize frequently.
- 4) Maintain physical distancing by standing at least 6 feet away from other people not traveling with you — no congregating in large groups.
- 5) Guests not complying with protocols shall be warned, and if they do not comply, they shall be asked to leave the venue.

The North Beach Volunteer Fire Department accepts no liability for any and all damages caused by contracting the COVID-19 virus at our venue – you are gathering at your own risk.

Signature of Renter

Date

NBVFD Representative

Date

- Rules and guidelines may change at any point contingent upon the health necessities or new directives from the Maryland Governor's Office.