

**North Beach Fire Volunteer Department
(NBVFD)**

**Hall Rental Contract
Terms and Conditions**

_____ **Renter's Initials**

_____ **Date**

- Hourly Rate: **\$700.00** up to 4 hours; 4 hours or more (up to 8 hours) **\$1,500.00**
 - **\$750.00 Refundable security deposit, in addition to full contract fee, are due at signing of agreement** (\$750.00 security deposit is reimbursed if hall is properly cleaned, in approximately 3-4 weeks. This includes sweeping bathrooms, sweeping the hall, and bagging and removal of all trash to outside green dumpster. Renter is liable for any, and all, damages that may occur as a result of their event. This would include any damages above \$750.00)
 - Hall rental includes use of the ice machine, crystal chandeliers, kitchenette (microwave, refrigerator, and bar), chairs and tables, video screen, projector, and podium. Use of outside vendors/caterers/bartenders is allowed.
 - The commercial kitchen area is available for an additional and **non-refundable** fee of **\$175.00**. (**Fryers and Convection oven may not be used.**)
1. If the NBVFD is unable to provide the goods and services agreed upon for reasons beyond its control, the NBVFD will return the monies paid.
 2. The NBVFD will assume no responsibility for any claims, losses or damages to any items of any nature whatsoever left on the premises by the renter or any of its guests as a result of the function.
 3. The person executing this agreement expressly represents that he or she is over twenty-one (21) years of age. The renter may be required to show proof of liability insurance before the function. This is to be determined on an as need basis per NBVFD.
 4. Flammable substances are not permitted in or about the building and premises of NBVFD. (Candles will be permitted.)
 5. If alcoholic beverages are to be served during the function, all state laws and requirements (including necessary permits) must be met with respect to such service and any guests may be required to produce proof of minimum age.
 6. The renter is responsible for cleaning. This includes sweeping and mopping bathrooms, sweeping and mopping Hall and bagging all trash. Clean up must be done at end of rental event.
 7. If a renter elects not to clean the hall, or it is determined after inspection, that the hall was not cleaned per conditions, all of the security deposit will be forfeited.

8. If the renter cancels this contract within sixty (60) days of the scheduled event, the renter will forfeit 50% of their total rental fee.
9. All payments here-in must be made by the person administrating the contract.
10. Full payment, including security deposit, is due at the time of signing of the contract.

Initials:

_____ Total number of expected guests. _____

_____ Yes, I would like to use round tables. (Seats 8-10 people.) _____ Quantity Needed
(28 Available)

_____ No, I do not want round tables.

_____ Yes, I would like to use rectangular tables. (3’x8’) _____ Quantity Needed
(40 Available)

_____ No, I do not want rectangular tables.

_____ The renter agrees to clean (bathrooms, kitchenette, sweep all floors) at end of renter’s event.
Trash is to be bagged and removed to the outside green dumpster.

I, _____, have read and agree to the terms and conditions regarding the rental of the facilities at NBVFD. The function is to be held on the following date and time:

_____ **Date of the Event** _____ **Time of the Event**

_____ (Address for Deposit Return) _____

_____ Security Deposit Fee _____ Rental Fee

_____ Printed Name of Renter _____ Contact Number

_____ Signature of Renter _____ Date

_____ Representative of the NBVFD _____ Date

North Beach Volunteer Fire Department
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